

## VISTA Assignment Description (VAD)

<b>Title:</b> Technology Coordinator VISTA
<b>Sponsoring Organization:</b> United Way of the Piedmont <b>Project Name:</b> VISTAs in the Piedmont <b>Project Number:</b> <b>Project Period:</b> 07/22/2019– 07/20/2020
<b>Site Name (if applicable):</b> Union County Carnegie Library
<b>Focus Area(s)</b> <b>Primary:</b> Economic Opportunity
<b>Note:</b> <i>If your VAD is not accepted, the State Office will note the reason(s) why here.</i>

### VISTA Assignment Objectives and Member Activities

**Goal of the Project:** Enable low-income and disabled individuals and at-risk youth to improve their quality of life and increase earning potential by providing access to technology, including access to resources for furthering their education, seeking out employment opportunities, and ensuring that residents have access to various benefits and healthcare. The VISTA will also identify technology infrastructure issues and barriers to access for low-income residents and seek out funding opportunities to address these issues and barriers.

#### **Objective of the Assignment (07/22/2019– 07/21/2020)**

Improve access to and use of library technology resources

##### **Member Activities:**

1. Evaluate Union Library's technology infrastructure and its effects on public access to technology resources
  - a. Identify technology issues and gaps in service
  - b. Identify and implement solutions
2. Identify and secure funding for additional technology resources
3. Add new technology resources to the library collection
  - a. Create order lists
  - b. Receive items
  - c. Process items to make them accessible to the community
4. Promote new technology resources to the community, including support for small businesses
5. Create instructional resource guides for all library technology
  - a. Create instructional videos for patrons
  - b. Create technology resource guides for adults, teens, and kids
6. Develop and implement volunteer tutor program for community technology support
7. Participate in professional development activities focused on best practices for accessing and using technology in a library setting

**Objective of the Assignment (07/22/2019– 07/21/2020)**

Develop a program to increase access to STEAM (science, technology, engineering, art, and math) educational opportunities for at-risk youth (ages 16 – 24)

**Member Activities:**

1. Assess STEAM programs and resources available in Union County
  - a. Compile a user-friendly list of STEAM programs and resources
2. Identify key community partners, including volunteers
3. Identify program sites in coordination with community partners
4. Identify and secure funding for STEAM resources and programs
  - a. Add new technology resources to the library collection
    - i. Create order lists
    - ii. Receive items
    - iii. Process items to make them accessible to the community
5. Implement STEAM technology resources and programs
  - a. Train and coordinate necessary staff and volunteers
  - b. Promote resources and recruit participants
6. Evaluate effectiveness of resources and programs
  - a. Propose changes to the program based on evaluation
7. Create sustainability plan for adaptive technology programs
  - a. Identify and secure funding to continue program
  - b. Create a timeline with action steps for continuing program
  - c. Create a program guide and train necessary staff or volunteers

**Objective of the Assignment (07/22/2019– 07/21/2020)**

Improve access to technology for those with disabilities

**Member Activities:**

1. Assess availability of adaptive technology in Union County
  - a. Compile a user-friendly list of adaptive technology resources available
2. Identify key community partners, including volunteers
3. Identify program sites in coordination with community partners
4. Identify and secure funding for adaptive technology resources to support technology efforts
  - a. Add new technology resources to the library collection
    - i. Create order lists
    - ii. Receive items
    - iii. Process items to make them accessible to the community
5. Implement adaptive technology resources and programs
  - a. Train and coordinate necessary staff and volunteers
  - b. Promote resources and recruit participants
6. Evaluate effectiveness of resources and programs
  - a. Propose changes to the program based on evaluation
7. Create sustainability plan for adaptive technology programs
  - a. Identify and secure funding to continue program
  - b. Create a timeline with action steps for continuing program
  - c. Create a program guide and train necessary staff or volunteers

**Objective of the Assignment ( 07/23/2018– 07/19/2019 )**

VISTAs will spend 10% of their service participating in a supplemental project designed to foster collaboration and problem-solving for (a) community-wide issue(s). The VISTA team will gather one half-day each week to share different perspectives and experiences gained through their work on-site and work together on (a) project(s).