

VISTA Assignment Description (VAD)

Title: Medical Clinic VISTA
Sponsoring Organization: Project Name: Middle Tyger Community Center Project Number: Project Period: 07/22/2019 – 07/20/2020
Site Name (if applicable): Middle Tyger Community Center
Focus Area(s) Primary: Healthy Outcomes Secondary:
Note: <i>If your VAD is not accepted, the State Office will note the reason(s) why here.</i>

VISTA Assignment Objectives and Member Activities

Goal of the Project: Middle Tyger Community Center (MTCC) partners with St. Luke's Free Medical Clinic (SLFMC) and AccessHealth Spartanburg to bring a free clinic and medical referral services to the rural, western portion of Spartanburg County to serve low-income residents. The VISTA member will assess the partnership model and provide feedback as to how the partnership can address the needs of the medically uninsured population in our community. The VISTA will create a plan to sustain and grow the partnership. The VISTA will also identify issues faced by the low-income senior citizens served at MTCC. In combination with these efforts, the VISTA member will assist with population-level healthcare planning for our local community's homeless population.

Objective of the Assignment (07/22/2019 – 07/20/2020)

Enhance existing MTCC/SLFMC patient intake and referral processes.

Member Activities:

1. Review current patient processes.
 - a. Work with SLFMC Program Coordinator and AccessHealth Spartanburg to become familiar with parameters of free clinic services/procedures/limitations
 - b. Shadow clinic staff to learn about the process from a client's perspective
 - c. Evaluate processes and make recommendations for improvements and efficiencies
2. Create internal Standard Operating Procedures and Policies to enhance the collaborative partnership with SLFMC and Access Health.
3. Develop training process for Standard Operating Procedures and Policies
4. Assist in presenting Standard Operating Procedures and Policies to staff and volunteers and providing training
5. Monitor the implementation of Standard Operating Procedures and Policies.

Objective of the Assignment (07/22/2019 – 07/20/2020)

Increase community awareness of the MTCC/SLFMC clinic and services provided

Member Activities:

1. Create one outreach brochure for MTCC/SLFMC/Access Health – a universal brochure for community presentations as well as potential/current patients.
2. Create general PowerPoint and/or video to be used for MTCC case managers to familiarize clients of the services and the process for attaining services.
3. Establish MTCC website and social media outlet.
 - a. Develop "how-to" checklist and timeline to ensure other volunteers will be able to

maintain the site(s).

b. Train staff and/or volunteers to maintain site(s).

4. Develop evaluation tool to determine effectiveness of community outreach efforts and report out monthly.

Objective of the Assignment (07/22/2019 – 07/20/2020)

Increase community awareness of issues faced by uninsured population.

Member Activities:

1. Identify local and statewide groups focused on serving the needs of the uninsured population in the District 5 Area and western rural areas of Spartanburg County.
2. Conduct outreach (through meetings and phone calls) to develop understanding of resources currently available in the community.
3. Establish an ongoing meeting of MTCC/SLFMC partners and patient resources, to increase inter-agency collaboration and resource sharing.
4. As needed by above group, assist with researching strategies, funding opportunities, and service models; present research; write grants; and/or facilitate community conversations.

Objective of the Assignment (07/22/2019 – 07/20/2020)

Increase successful recruitment of medical professional volunteers for the education & teaching model of MTCC/SLFMC.

Member Activities:

1. Conduct interviews with current medical professional volunteers and other similar programs nationally to determine aspects of recruitment / outreach that work well.
2. Develop proposal for changes to outreach / volunteer recruitment and present to staff.
3. Review volunteer recruitment materials and develop suggestions to target language and volunteer opportunities to medical professionals.
4. Re-design or create additional volunteer recruitment materials.
5. Create medical profession volunteer packet.
6. As time permits, assist in conducting volunteer outreach through in-person recruitment, online recruitment, and networking.
7. Evaluate success of medical professional recruitment and retention and benchmark to other similar programs nationally.

Objective of the Assignment (07/22/2019 – 07/20/2020)

Increase community awareness of senior-focused programs and activities provided by MTCC and the Spartanburg Parks & Recreation Senior Centers through print and digital marketing.

Member Activities:

1. Create one outreach brochure for MTCC – a universal brochure for community presentations as well as potential/current patients.
2. Create general PowerPoint and/or video to be used for community presentations.
3. Establish MTCC website and social media outlet.
 - a. Develop “how-to” checklist and timeline to ensure other volunteers will be able to maintain the site(s).
 - b. Train staff and/or volunteers to maintain site(s).

Objective of the Assignment (07/22/2019 – 07/20/2020)

Conduct capacity-building work specifically related to population-level healthcare planning for our local community's homeless population.

Member Activities:

1. Identify local and statewide groups focused on local homeless community.
2. Conduct outreach (through meetings and phone calls) to develop understanding of resources currently available in the community.
3. Create a listing / handout of homeless services currently available.
4. Work with local leaders and service providers to identify community needs and opportunities to address homelessness.
5. Establish an ongoing meeting of local leaders and service providers to increase inter-agency collaboration and resource sharing.
6. As needed assist with researching strategies, funding opportunities, and service models; present research; write grants; and/or facilitate community conversations.

Objective of the Assignment (07/22/2019 – 07/20/2020)

VISTAs will spend 10% of their service participating in a supplemental project designed to foster collaboration and problem-solving for community-wide issue(s). The VISTA team will gather one half-day each week to share different perspectives and experiences gained through their work on-site and work together on project(s).